

TEAM SUCCESS A SCHOOL OF EXCELLENCE
BOARD OF DIRECTORS MINUTES
LOCATION: 202 13TH AVE E BRADENTON FLORIDA 34208
September 18th, 2024
Meeting Minutes:

According to Sunshine Law meetings do not need to be verbatim transcripts of the meeting. These minutes are a summary of the events of the meeting.

Date: 09/18/2024	Start: 12:00 PM	End: 1:00 PM	Next Meeting: 10/16/2024	Next time: 12:00 pm	Prepared by: L. Contreras
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Meeting Location: Team Success a School of Excellence, 202 13th Ave E Bradenton, Florida, 34208	
Attended by: BOARD MEMBERS: Douglas Colkitt, President- <i>Present</i> JC Sims, Member- <i>Absent</i> Edward Viltz, Member- <i>Present</i> Vincent Foderingham, Member- <i>Present</i> Roderick Walton, Member- <i>Present</i>	OTHER ATTENDEES: Fredrick Spence, Founder- <i>Present</i> Armando Viota, CEO- <i>Present</i> Nicole Howe, Principal- <i>Present</i> <i>Elias Cadena, CFO- Present</i> <i>Patrick Spence, COO- Present</i>

I. CALL TO ORDER: Pursuant to Public notice, the meeting commenced at 12:00 PM, with a Call to Order by Vin Foderingham, seconded by Mr. Viltz. Roll call was taken, and quorum was established, 4-1.

II. Old Business:

- Approval of Minutes from June 5th, 2024.

MOTION: Motion was made by Mr. Viltz to approve the minutes from June 5th, 2024, and it was seconded by Mr. Foderingham. Motion was approved unanimously.

III. New Business:

- **Introduction to Executive Administration team, discussion, and approval of succession plan**

Following the Team Success' organizational chart, the school is led by the Executive Administration. Members are Armando Viota, CEO; Nicole Howe, Head of School; Elias Cadena, CFO, and Patrick Spence, COO. The team was created to have a smooth transition and succession plan.

MOTION: Motion was made by Mr. Viltz to approve the succession plan as presented, and it was seconded by Mr. Foderingham. Motion was approved unanimously.

- **School Grade- Appeal Update**

On August 1st, 2024, Team Success submitted the paperwork to the SDMC to appeal the school grade., which was a "C". The SDMC reviewed the appeal and forwarded it to the FLDOE. The reason for the appeal was that twenty students (20) of the Team Success 2023 graduation rate cohort were not

accurately counted in the College and Career Acceleration component of the school grade released in July 2024. Pursuant to Rule 6A-1.09981, these students should have been counted because they earned a Career and Professional Education (CAPE) industry certification identified in the Industry Certification Funding List adopted in Rule 6A-6.0573, F.A.C. Nineteen students earned an Agricultural Associate certification (FLFBR007) and one student earned a Quickbooks Certified User certification (INTUI007). The FLDOE reviewed Team Success appeal and approved it. The school grade for the 2023-2024 school year is a solid “B”.

- **Mental Health Allocation Plan 2024/2025**

The purpose of the Mental Health Assistance Allocation (MHAA) is to provide funding to assist school districts in establishing or expanding school-based mental health care; train educators and other school staff in responding to mental health issues; and connect children, youth and families who may experience behavioral health issues with appropriate services. The MHAA of \$114,000 will be used to contract Mental Health counselors and provide training to all staff.

MOTION: Motion was made by Mr. Foderingham to approve the Mental Health Allocation plan for the 2024-25 school year as presented, and it was seconded by Mr. Walton. Motion was approved unanimously.

- Reunification Plan for North and South Campus

MOTION: Motion was made by Mr. Viltz to approve the Reunification plans for the North and South Campus for the 2024-25 school year as presented, and it was seconded by Dr. Colkitt. Motion was approved unanimously.

- Compliance to Class Size & Enrollment Process

MOTION: Motion was made by Mr. Foderingham to approve the Compliance to Class Size & Enrollment Process for the 2024-25 school year as presented, and it was seconded by Mr. Viltz. Motion was approved unanimously.

- Parent-Student Handbook for North and South Campus

MOTION: Motion was made by Dr. Colkitt to approve the Parent-Handbook for the North and South Campus for the 2024-25 school year as presented, and it was seconded by Mr. Walton. Motion was approved unanimously.

- Out-of-Field Teachers (OOF)

MOTION: Motion was made by Dr. Colkitt to approve the Out-of-Field teachers, and it was seconded by Mr. Foderingham. Motion was approved unanimously.

- Updated Budget for 24.25

The updated budget for the 24.25 was presented and discussed.

MOTION: Motion was made by Mr. Foderingham to approve the Updated Budget for the 2024-25 school year as presented, and it was seconded by Mr. Walton. Motion was approved unanimously.

- Teacher Salary Increase Allocation Plan

MOTION: Motion was made by Dr. Colkitt to approve the Teacher Salary Increase Allocation Plan for the 2024-25 school year as presented, and it was seconded by Mr. Viltz. Motion was approved unanimously.

- DEP Notification to Parents at South Campus

In cooperation with the SDMC, Team Success will send a letter to the parents and guardians of students and to staff members of the South Campus regarding groundwater contamination findings. The SDMC will approve the letter during their board meeting. Once the district has approved it, Team Success will send it out and post it to the website permanently. Any new teacher or student will be informed about the Florida Department of Environmental Protection (DEP) findings as well. The discovered groundwater contamination is related to the use of a group of chemicals known as per-and polyfluoroalkyl substances (PFAS), which includes perfluorooctanoic acid (PFOA) and perfluorooctane sulfonate (PFOS).

While the groundwater results were above the provisional groundwater cleanup target level (CTL), it is important to note that this sampling effort was for groundwater, not drinking water. The school is served by the Manatee County Utilities Department, who provide drinking water that is treated and regulated under the Safe Drinking Water Act. In addition, the onsite irrigation well was sampled and did not have PFOA or PFOS detected. The DEP will test the school site one more time and historically the findings will be below the cleanup target levels.

MOTION: Motion was made by Dr. Colkitt to approve the EPA Notification letter to the Parents at the South Campus, and it was seconded by Mr. Foderingham. Motion was approved unanimously.

VI. Meeting Adjournment: Motion was made by Dr. Colkitt to adjourn the September 18th, 2024, meeting. It was seconded by Mr. Viltz, Team Success a School of Excellence, Inc. Board Meeting. Motion was approved, 4-0. The meeting was adjourned. Next meeting: October 16th, 2024.

The undersigned hereby certifies that he is a Director and/or Officer of Team Success a School of Excellence, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter school sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on September 18th, 2024.

TEAM SUCCESS A SCHOOL OF EXCELLENCE, INC.
A Florida not-for-profit corporation

By: _____

Approved By:

Date: