

**TEAM SUCCESS A SCHOOL OF EXCELLENCE**  
**BOARD OF DIRECTORS MINUTES**  
**LOCATION: 202 13<sup>TH</sup> AVE E BRADENTON FLORIDA 34208**  
**October 16<sup>th</sup>, 2024**  
**Meeting Minutes:**

*According to Sunshine Law meetings do not need to be verbatim transcripts of the meeting. These minutes are a summary of the events of the meeting.*

<b>Date:</b> 10/16/2024	<b>Start:</b> 10:00 AM	<b>End:</b> 10:30 PM	<b>Next Meeting:</b> TBD	<b>Next time:</b> 12:00 pm	<b>Prepared by:</b> L. Contreras
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<b>Meeting Location: Team Success a School of Excellence, 202 13<sup>th</sup> Ave E Bradenton, Florida, 34208</b>	
<b>Attended by:</b> <b>BOARD MEMBERS:</b> Douglas Colkitt, President- Present JC Sims, Member- <i>Absent</i> Edward Viltz, Member- Present Vincent Foderingham, Member- Present Roderick Walton, Member- Present	<b>OTHER ATTENDEES:</b> Fredrick Spence, Founder- <i>Absent</i> Armando Viota, CEO- Present Nicole Howe, Head of School- Present Elias Cadena, CFO – Present Patrick Spence, COO – Present

**I. CALL TO ORDER:** Pursuant to Public notice, the meeting commenced at 10:00 AM, with a Call to Order by Dr. Douglas Colkitt, seconded by Mr. Walton. Roll call was taken, and quorum was established, 4-0.

**II. Old Business:**

- Approval of Minutes from September 18th, 2024.

***MOTION: Motion was made by Mr. Viltz to approve the minutes from September 18<sup>th</sup>, 2024, and it was seconded by Dr. Colkitt. Motion was approved unanimously.***

**III. New Business:**

- Hurricane Helene and Milton – Impact on School

The state of Florida experienced two major hurricanes within two weeks, which one having a huge impact on Manatee County and the immediate surrounding counties.

Following the guidelines provided by the SDMC and the state, Team Success was closed for three school days (09/25-09/27) during hurricane Helene. The school reopened without any issues after the storm.

Hurricane Milton, however, forced the school to shut down for five consecutive days (10/07-10/11). Team Success South and North lost power after hurricane Milton. While the south campus only lost power and had some debris, Team Success North also had some minor damages that were immediately assessed and repaired the day after Milton wreaked havoc in Southwest Florida. The

maintenance team was able to get both campuses in order prior to the school reopening on Tuesday, October 15, 2024. Power, internet, and phones were restored prior to reopening. Monday, October 14, 2024, was a scheduled Record Day, hence no students.

Team Success welcomed back 78.33% of its student body on reopening day. On Wednesday, October 16, 2024, the attendance rate went up to 90.14%, which is only 3% lower than our average daily attendance rate. Team Success reopened with 100% of staff present.

Team Success announced reopening both campuses prior to the SDMC's announcement. The executive administration felt that it was extremely important to get the students back to some sense of normalcy and to receive two meals while at school. A few students as well as some staff reported that they still had no power as of Wednesday, October 16<sup>th</sup>, 2024.

The transportation department did a fantastic job picking up and dropping off our students on the first two days, even though they had to deal with closed roads and detours due to debris from the hurricane. Like the transportation department, food services didn't skip a bit and was ready to serve students on day one after the storm.

- Hurricane Make-up days Plan

Due to hurricane Helene and Milton, the school lost eight (8) instructional days. The executive admin team presented the school's Hurricane Make-up plan to the board. While the elementary and middle school students have enough instructional hours each semester, the high school instructional minutes must be 67.5 hours per class per semester by law. To be in compliance, the executive admin team decided to add three (3) minutes of instruction to each class to fulfill the instructional minutes requirements, starting Tuesday, 15, 2024. Based on the calculation, Team Success high school will have enough instructional minutes in the first semester. No lost instructional days need to be made up (see hand-out for details). Ms. Howe will submit it the instructional minutes to the district after board approval.

***MOTION: Motion was made by Mr. Viltz to approve the Hurricane Make-up plan for the 24.25 school, and it was seconded by Mr. Foderingham. Motion was approved unanimously.***

**VI. Meeting Adjournment:** Motion was made by Dr. Colkitt to adjourn the October 16<sup>th</sup>, 2024, meeting. It was seconded by Mr. Walton, Team Success a School of Excellence, Inc. Board Meeting. Motion was approved, 4-0. The meeting was adjourned. Next meeting: TBD.

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The undersigned hereby certifies that he is a Director and/or Officer of Team Success a School of Excellence, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter school sponsored by the said corporation.

The minutes were adopted by the Board of Directors at a meeting held on October 16<sup>th</sup>, 2024.

TEAM SUCCESS A SCHOOL OF EXCELLENCE, INC.  
A Florida not-for-profit corporation

By: \_\_\_\_\_

Approved By:

\_\_\_\_\_ Date:

